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|  | Yatharth Aggarwal  **Aiming towards scaling heights in Accounting Payables-Receivables, Bookkeeping and Tax domain: Coordinating Organisational Operations preferably in Service Sector.** |  |

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| Contact **303, Elbern Markell Dr.**  **Brampton Ontario**  **+1(365)-987-6006**  **Yatharth1407@gmail.com** | Objective Dedicated and Determined individual seeks Fresher Part Time/Full Time position for bookkeeping and as Accounting intern. Strong in basics with good hands on Experience in Accounting Software Accpac Plus, Sage, simply, QuickBooks & payroll admin, Computer Applications – Accounting, Financial Controllership – Bookkeeping, Customer Service Experience, Friendly Disposition, Positive Attitude and Good Mathematics skills. |
| Key Skills  * Problem solving * Critical thinking * Mathematical and analytical tasks * Customer satisfaction and time management * Technological skills and cash handling * Stocking & restocking and Inventory management * Interpersonal skills, Leadership, Pitching and advising * Product knowledge, POS * **Microsoft Excel Good proficiency** * Microsoft word * Microsoft PowerPoint   **Availability**  **MORNING SHIFTS: Full Week**   * Monday, Tuesday,Wednesday * Thursday,Friday * Saturday, Sunday   **EVENING SHIFTS:**   * Monday, Tuesday,Wednesday * Thursday,Friday * Saturday, Sunday  REFERENCE Reference no: 11513509 | ExperienceEmployment History   **Cashier / Customer Service Front, KT Brampton West. Brampton, Ontario.**  Feb. 2023 - Present   * Taking orders and requests from customers. * Replacing orders if requested by customers. Gathering a customer's order in a tray, including the main meal, side dishes, drinks, condiments, and utensils. * Managing and being accountable for their own cash drawer. * Providing excellent customer service and attending to customer comments or complaints regarding food and services. * Reporting complaints to a supervisor or manager for proper resolution. * Performing assigned roles by the supervisor or store manager, which may include inventory tasks and duties in kitchen workstations. * Cleaning up assigned areas of the store during opening and closing times.  EDUCATION: ***Diploma in Business Accounting (Complete ) Humber college Canada***  **Courses:** Payroll Admin & QuickBooks, Financial Controllership – Bookkeeper, Income Tax, Computer Accounting: Accpac Plus, Simply, Computer Applications: Accounting, Cost Accounting, Fundamentals of Financial Management, Finance, Customer Relationship Management, Business Strategy, Global Environmental Issues, International Trade, Marketing, Project Management, Economics, Quantitative Methods for Management, Career Development, Organizational Behaviors, Business Research Methods, Business Leadership Skills.  ***Senior secondary education in commerce***  **Courses:** Fundamentals of Financial Management, Fundamental Statistics, Management Accounting, Auditing, Business Law, Economics of International Trade, Marketing Management, Corporate Communication, Cost and Financial Accounting, Production Management, Taxation, Operations Research. Achievements **1st Prize in Ontario Colleges Case Competition** Demonstrated superior problem-solving and analytical skills in a competitive academic setting.  **Dean’s Honour Roll at Humber College** Recognition for outstanding academic performance and excellence |